

PLAINVILLE HOUSING AUTHORITY

SPECIAL MEETING

APRIL 24, 2024

SUNSET COMMUNITY ROOM

1:00 PM

MINUTES

PRESENT: D. Mazurek, L. Bisson, C. Adams, E. Pires

ABSENT: D.Tino

STAFF: Linda DeZenzo, Executive Director, Jennifer Dahlstrom, Recording Secretary

VISITORS: Rosemary Morante, Town Council Liaison

I. ROLL CALL

There was a quorum.

II. MINUTES

A motion was made by: L. Bisson to approve the special meeting minutes from March 19, 2024 as written.

Seconded by: C. Adams

All in Favor 4 to 0

Motion Passes, Minutes Accepted

III. ORAL PETITIONS

None

IV. FINANCIAL REPORT

Linda went over the March Financial Report with the board.

A motion was made to approve the Financial Report by: E. Pires
Seconded by: C. Adams

All in Favor 4 to 0

Motion Passes, Report Accepted

V. EXECUTIVE DIRECTOR / MAINTENANCE REPORT

VACANCIES

- C60, C72, S6, S14, S21, S35, & W30

RENT COLLECTIONS

- 95% COLLECTED

MAINTENANCE ISSUES

Medina Sewer & Drain

- W – Building Q snaked main sewer line for entire building
- C - Building I & J snaked main sewer line for entire building

DMB Painting

- C55 repair wall and shelving in closet
- C68 repaired stain on bathroom ceiling and painted ceiling

Susco Building Group

- C52 repaired door to make it seal tighter
- W43 removed closet door and installed new Masonite bifold door

All Star Electric

- Repaired outside lights at Sunset by removing photo eye control.

John & Jayson

- S31, C79 & C80 installed 4 new drip pans on stove
- W7 installed new hot water heater
- S34 installed new kitchen faucet
- S30 installed new shower head
- C70 key stuck in laundry room door, removed lock and handle, then reinstalled lock and handle.
- C75 installed new bathroom faucet
- 37 repaired shade and brackets
- W35 repaired wall and installed new range hood

- S29, S30 & C55 turn up temp on hot water heater
 - C65 install new handheld shower and hose
 - W27 clean heat pump
 - W27 gave resident bags for humidity
 - W17 removed storm door straightened frame and reinstalled door
 - C55 installed new kitchen faucet, checked shut off valve for blockage.
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- We passed out chocolate bunnies and a card for Easter to each resident.
 - On Wed., March 20th Impact Fire was here for the semi- annual fire alarm inspection.
 - We have 105 applicants on our waiting list, this is enough for a few years then we will probably open again in June 2026.
 - Jennifer is going to start working on Renters Rebate and the Farmers Market Program shortly

A motion was made to approve the Executive Director and Maintenance Report. by: L. Bisson

Seconded by: C. Adams

All in Favor 4 to 0

Motion Passes, Report Accepted

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

A motion to go into Executive Session by: L. Bisson

Seconded by: C. Adams

All in Favor 4 to 0

Start: 1:16 pm

Motion to come out of Executive Session by: L. Bisson

Seconded by: C. Adams

All in Favor 4 to 0

End: 1:42 pm

VIII. ADJOURNMENT

A motion was made by: E. Pires to adjourn the meeting at 1:42 pm.

Seconded by: C. Adams

All in Favor 4 to 0

Motion Passes, meeting adjourned at 1:42 pm

Respectfully submitted,

Jennifer Dahlstrom

Recording Secretary